



**APPLICATION FOR RESERVATION OF ACCOMMODATION IN THE
HOLIDAY HOME / TOR / CAMP ACCOMMODATION**

AT

(THROUGH PROPER CHANNEL)

01	Name of the applicant	
02	Designation	
03	Basic Pay	
04	Place of Duty / Address	
05	Division / Branch	
06	Particulars of Members for which accommodation in Holiday Home applied for :	

Sl. No.	Name of the persons for whom the accommodation required	Age	Relationship with the applicant	Date and time of Check in	Date and time of Check out

07.	State alternative date if, accommodation is not available for the date for which applied for
08	State whether any additional bed / cot is required and details thereof
09	<p>(a) I hereby certify that myself or none of my family members, who intend to accompany me are suffering from any communicable diseases and in case of they contract such diseases later, he or she shall not be permitted to use accommodation of the Holiday Home.</p> <p>(b) Myself and member/s accompanying me shall abide by the provision of ESIC Holiday Home Rules and the Holiday Home Management Rules.</p> <p>(c) I undertake that myself or any of my touring members will not overstay beyond the period for which the accommodation is allotted.</p>

Date :

Place :

SIGNATURE OF THE APPLICANT

Forwarded and Recommended for Allotment.

(CONTROLLING OFFICER)
REGION / OFFICE